

GULF STATES VICTIM WITNESS CONFERENCE
SCHOLARSHIP APPLICATION
All applications must be received by August 8, 2007

Scholarships are being offered for \$450. This money is to be used to help defray the costs of transportation, lodging and meals for the recipient. In order to be eligible for consideration, individuals must meet all of the following requirements:

- ▶ Employed Full Time in a Law Enforcement/Victim-Witness position or victim advocacy/service agency (Federal employees are NOT eligible);
- ▶ Demonstrate a need for financial assistance;
- ▶ Must be commuting from at least 50 miles from conference site; and,
- ▶ Must be committed to attend entire conference.
- ▶ Cannot have received a scholarship for this conference last year.

A check for \$450 will be issued at the time of arrival in Destin at registration. In order to have this check ready for you, an SF 1164 (attached) must be filled out. You need only complete block 4, a, b, c, and d. Then you must affix your signature and date in block 10 of the form. Mail this form and your request for a scholarship before the deadline. You or a qualified replacement must bring the acceptance letter you will receive from the US Attorney's Office. When all requirements have been met, your check will be handed over after signing a receipt for the check. Under no circumstances will an advance be made. If the original recipient is not able to attend, a replacement can attend in his/her place. However, unless notification of a substitution is made within two weeks of the conference, the check will be made out in the name of the original recipient and it will be your responsibility to have the original recipient endorse the check and reimburse the substitute attendee. Note: There will be no avenue on site to cash these checks. Recipient must be able to defray costs until his/her return home.

TO BE CONSIDERED FOR A SCHOLARSHIP YOU MUST COMPLETE THE FOLLOWING:

NAME: _____

SSN: _____ DOB: _____

ORGANIZATION: _____

ADDRESS: _____

CITY: _____

PHONE: _____ FAX: _____ E-MAIL: _____

- 1. Provide a letter from your supervisor stating that you will be allowed to attend this conference.**
- 2. Submit one paragraph for each topic stating:**
 - a) Why you need the scholarship;**
 - b) Your experience with, or interest in working with victims of crime; and,**
 - c) How you will utilize the information from this conference in your own community and/or job.**

Mail or fax this form, the registration, and SF 1164 with your letter to:

Eric Day, Victim Witness Coordinator
U.S. Attorney's Office
63 South Royal Street, Suite 600
Mobile, Alabama 36602
Tel: 251-441-5845 Fax: 251-441-5277

You may fax the scholarship form, however the SF 1164 with your signature must be mailed .

Please send in your scholarship application as soon as possible. Scholarships are limited in number and are offered on a first come-first served basis.